

Ernest Bevin College and Sixth Form Centre

A Specialist Sports, Mathematics & Computing College

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Principal: Rukhsana Sheikh BSc (Hons), MA Vice Principal: Mark Weatherhead BEng (Hons), MA

17th May 2018

Dear Parent / Guardian

Year 13 Study Leave

Year 13 students are on Study Leave from today. Study Leave is granted in order to give time for students to prepare for their examinations. Please ensure that your son or daughter continues to revise and knows the exact dates and times of all remaining examinations.

If your son or daughter has unfinished BTEC assignments in Business, Engineering, Travel and Tourism, ICT or Sport, **they should continue to attend lessons in the subjects concerned until all assignments are completed.**

All BTEC assignments must be completed and handed in for assessment by Monday 11th June. After this date work cannot be accepted.

Whilst on Study Leave, students can still take advantage of support which continues to be offered by their subject teachers and through the Study Centre which will remain open and staffed for students throughout the working day for students to revise when in school and in between exams.

6th Form students are required to wear their pass and ensure they are correctly dressed for their exams, as failure to do so may mean them being **refused entry to the examination venue**. Students need to see their tutor to report their attendance for their exam by **8.45 for morning examinations** and **1.45 for afternoon examinations**.

We are having a 6th Form BBQ in the Courtyard before the Awards evening on **Thursday 5th July from 4pm**. The BBQ is an enjoyable, social occasion for students to celebrate the end of formal school education and a chance to chat to teachers and other students before they leave Ernest Bevin College. All Yr13 students are expected to come formally dressed. We do hope your son / daughter is able to make it and in the meantime wish you every success in your exams. Good luck.

Yours sincerely,

Rukhsana Sheikh
Principal

Nick Mason
Head of Year 13

Assistant Principals: Timothy Kay, Oscar Omo, David Smith, Patrick Sullivan. Director of Finance & Administration: Jon Oddy

