



Policy for

ADMISSIONS POLICY 2017-2018 for ERNEST BEVIN COLLEGE

Responsibility

Principal

Aims

1. To attract to the college 180 pupils in each year group of whom at least 90 should be of high ability, at Year 6.
2. To recruit by retention and external advertisement a Sixth Form of over 350 students in the Sixth Form

Guidelines

1. The integrity of the college's recruitment policy rests upon our confidence in the quality of learning, teaching and social ethos, and the determination to maintain a thriving institution.
2. Year 6 pupils are tested prior to and on entry and banded in tutor groups.
3. Year 11 and Year 12 pupils are carefully counselled on to appropriate courses.
4. An important dimension of the college's recruitment practice is the requirement for a strong partnership between college and home.

Implementation

Oversubscription Criteria

Places will be first be offered to children with a Statements of Special Educational Needs or Education Health and Care Plan which names the school. These children will be included in the overall admission number of the school. In the event of oversubscription, the remaining places will then be allocated in the following order of priority as follows:

Category 1 Places:

Up to 60 places will be allocated by reference to general ability to those applicants with the highest scores in the Wandsworth Year 6 test.

Category 2 Places:

Up to 120 places will be allocated without reference to general ability. Where applications for admission exceed the number of places available, the following criteria will be applied in this order:

- (i) Looked after children and those who ceased to be looked after children looked after because they were adopted, or because they became subject to a residence order, child arrangements order or a special guardianship order (note 1);
- (ii) Children with a professionally supported exceptional medical need or exceptional social need for a place at the College, as decided by the Director of Education and Social Services (note 2);
- (iii) applicants not admitted under Category 1, who have a sibling on the roll of the college at the time of application (note 3);
- (iv) applicants who live nearest to the college using a straight line measurement from home to the college as calculated by Wandsworth Council's Geographical Information System. (note 4)

All applicants will apply on an equal footing and will not need to specify under which category they are applying. If there are more applications than places within any category, applications will be considered in order of straight line distance from home to school as measured by Wandsworth Council's Geographical Information System (note 4).

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Notes:

1. *A child looked after is a child in the care of a local authority or provided with accommodation by that authority in accordance with Section 22 of the Children Act 1989. An adopted child is defined by section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1976. A residence order is defined by section 8 of the Children Act 1989. A child arrangement order is defined by section 8 of the Children Act 1989 as amended by section 14 of the Children and Families Act 2014. A special guardianship order is defined by section 14A of the Children Act 1989.*
2. *Applications made on exceptional medical grounds must be supported by a current letter from a specialist health professional. Applications made on exceptional social grounds must be supported by a current letter from a social worker or other care professional working with the family. The letters must give reasons why the child's condition or circumstances make it necessary for the child to attend the school applied for, and the difficulties that would be caused if the child had to attend an alternative school. If this information is not provided by the application closing date, the application will not be considered under this criterion. The Director of Education and Social Services may request professional advice, from within or outside Wandsworth Council, before reaching a decision.*
3. *A sibling is a full brother or sister, a step/half brother or sister living at the same address, a child who is living as part of the family by reason of a court order, or a child who has been placed with foster carers as a result of being looked after by a local authority.*
4. *The straight-line measurement used to prioritise applicants for admission to schools in Wandsworth commences in all cases at the location of the property and terminates at the central point of the school site as determined by Wandsworth Council's Geographical Information System. Measurements by alternative systems and/or to other points will not be taken into account in any circumstances. Where applicants have identical distance measurements, priority amongst them will be determined at random.*
5. *The permanent address of the parent/guardian with whom the child is living on the closing date for applications will be used for this purpose and this must be the address where the family normally lives. Parents are not permitted to use a temporary address to secure a school place for the child. A business address, a childminder's address, or any address including a family member's address other than the child's permanent home will not be accepted. Proof of address will be sought and if there is any doubt about the validity of the address given it may be the subject of further investigation. Please see the "Choose a Wandsworth Secondary School" admissions brochure for further information*

Additional Information

Method of Application for Year 7

Parents/carers must apply on the Common Application Form of the local authority where they live. This can be completed online via www.wandsworth.gov.uk/admissions or on a paper form available from the school or their local council's School Admissions Team. The closing date for Year 7 applications will be 31st October 2015. Notification letters will be sent out on 1st March 2016. Applications received after the set closing date will be accepted but will not normally be considered for a place at the school until after the initial offer date.

Waiting List

Unsuccessful applicants (including any applications received after the closing date) will be included on the school's waiting list ranked in order of priority under the published oversubscription criteria, without regard to the date that the application was received. Please note a child's position on the waiting list can go down as well as up. For example, if a new application is received or if a child on the list moves nearer to the school, the waiting list may need to be revised. The offer of a place does not depend on the length of time your child's name has been on the waiting list.

Appeals

Parents who are not offered a place for their child have the right to appeal to an independent appeal panel. Further information will be provided in the notification letter. The Council will publish an appeals timetable annually on its website showing the relevant deadlines.

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Admission of children outside their normal age group

Any request for admission outside of the child's chronological year of entry will be considered in accordance with paragraphs 2.17-2.17B of the Admissions Code. Such requests would normally apply to children that are summer born and there are significant reasons that would benefit the child's academic, social and emotional development by starting Reception in the following year as opposed to Year 1.

The Council, as the admission authority for Wandsworth community schools, will consider requests on the circumstances of each case and in the best interests of the child concerned. This will include taking account of the parent's views; information about the child's academic, social and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely. The headteacher's views will also be taken into account. Each case should be supported by a letter from a professional (e.g. GP, Hospital Consultant, Social Worker) that provides the reasons for admission outside of the chronological year group. If the request is approved, the application will then be considered in accordance with the school's oversubscription criteria in the event of oversubscription.

Parents have a statutory right to appeal against the refusal of a place at the school but this right does not apply if they are offered a place at the school but it is not in their preferred age group.

In Year Admissions

For in year admissions, parents/carers must apply to the school on the Wandsworth In Year Common Application Form. Applications will be considered in accordance with the above oversubscription criteria. In the event that it is not possible to offer a place the waiting list and appeals procedures described above will apply.

Implementation

1. The college produces a prospectus and related materials which are circulated to feeder colleges in September of each year.
2. In September and October there are Open Evenings and Open Days for prospective pupils and parents.
3. The college maintains contact with all those who register an interest for a place.
4. Prospective pupils will be invited to attend NFER testing.
5. Any pupil not tested at this time must be tested at a later date before entry.
6. The positive image of the college is promoted throughout the year through press releases and department co-operation with feeder schools.
7. Year 6 students are interviewed in June.
8. Year 6 students and parents are invited for an Induction Evening in July and September.
9. The Sixth Form prospectus is published in September, and distributed to libraries and likely feeder schools.
10. A Year 11 Careers Evening is held in September and interviews take place in November.
11. Re-coursing counselling is provided during the last week of August.
12. Recruitment to Sixth Form courses is closely monitored to ensure their financial viability.
13. Links have been established with 11-16 schools to attract external students into the Sixth Form.

Evaluation

1. The number of entrants at 11+ and the range of ability.
2. The number of entrants at 16+ related to course viability.

