

# Ernest Bevin College

## STUDENT CODE OF CONDUCT



*Bevin believes in...  
respect, opportunity, happiness,  
resilience, tolerance*

### **Dress and appearance**

- \* Wear the full college uniform smartly on the way to, from and in college.
- \* Hooded tops are not permitted anywhere within the college.
- \* Hats and caps should not be worn on the premises except in the playground between November and March and must be removed on entry to the buildings.
- \* Piercings, inappropriate hair cuts/designs and other body decorations are not allowed (a small stud under 2mm in diameter in the earlobe is acceptable). Parents should consult with student's Tutor or Head of Year if in any doubt.
- \* Inappropriate clothing and prohibited items will be confiscated and returned at the end of the week or held for collection by a parent or guardian.

### **Health and Safety**

- \* The use or supply of any illegal drug is strictly forbidden as is the use of cigarettes (including electronic cigarettes) or alcohol on the way to, from, and whilst on the college premises.
- \* Students should not interfere with or damage any college equipment including fire alarms and CCTV cameras.
- \* Students should not climb on to any college buildings or into private gardens near the college. Students should inform a teacher or a school keeper if a ball is on a roof or in a neighbours' garden.
- \* Students in Years 7 to 11 are not permitted to leave the college site during morning break or lunchtime, the exception being those students with the privilege of a Mosque pass who may attend Friday prayers at the local mosque. Students in Years 12 and 13 are allowed on and off the site during the day.
- \* Students who cycle to college should leave their bicycles in the bike shed provided. The college cannot be responsible for its safe keeping. A suitable safety helmet should be worn.
- \* Students should not stay in college beyond the end of the college day unless they are involved in a staff led activity. The playground is supervised for students to play sports until 5.30pm.
- \* Any students who are known to be involved in criminal activities which may endanger other students and staff at Ernest Bevin College may be considered for a permanent exclusion.

### **Banned / Prohibited items**

- \* Students are expressly forbidden from bringing onto the college site or to college organised activities (e.g. trips, sports events) any dangerous implements (these include all types of knives and pocket knives however small, stolen items, alcohol, fireworks, and any sort of weapon, imitation firearm or harmful chemicals).
- \* If brought in without their knowledge should a student find or inadvertently have a dangerous implement or weapon, they should report it immediately to a member of staff. Breaking this important rule is likely, at the Principal's discretion, to result in a recommendation to the Governors of the college a permanent exclusion.

### **Screening and Searching**

- \* In order to maintain the safety of students and staff, the college may require students to be searched using an electronic wand or arch for any item banned under the college rules above, with or without their consent. If a student refuses to be screened, the student will not be let in to the main building but be contained in the administration area until the situation can be resolved. This will not constitute an exclusion and the absence will be treated as unauthorised.

## **Behaviour**

- \* Students must not behave or speak in an offensive manner. Foul, racist, sexist or homophobic language will not be tolerated.
- \* Students must not threaten or use physical violence.
- \* Students must not deliberately damage college property or the college environment. Care should be taken not to drop litter or cause damage in any way.
- \* Students must move around the college in an orderly manner.
- \* Students should not leave classrooms without permission and a note in their planner.
- \* Students should remain only in designated and supervised areas during break and lunchtimes.
- \* Students should respect the rights of other students to a calm and safe learning environment.
- \* Students should behave in a way that does not upset or harm any other member of the college. This includes students misuse of any form of social networking off the college premises.

## **Property**

- \* Students should only bring items and equipment to college that are directly connected with their lessons.
- \* Students should not bring: mobile phones, game consoles, tablets or other electronic equipment into college. If any of these items are brought to college surreptitiously the college will take no responsibility for the loss or damage of such equipment. If seen, they can expect to have these items confiscated. Students in Years 12 and 13 are allowed electronic items which should be used only in an appropriate manner for learning.
- \* Under no circumstances may students film or record students or teachers at college, unless this is part of an organised college activity.
- \* Students should not attempt to sell any items whilst at the college. Any items which appear to be for sale will be confiscated and disposed of or returned to parents.
- \* Theft of property belonging to the college or other students will not be tolerated.
- \* Asking to borrow money from other students is not permitted.
- \* Inappropriate clothing and prohibited items will be confiscated and returned at the end of the week or held for collection by a parent or guardian.

## **The wider community (our college reputation / your reputation)**

- \* Students should be sensible and polite on public transport. They should not act in a way that could pose a threat to another student or a member of the public or adversely affect the reputation of the college.
- \* The Principal has the authority to hold to account students who behave inappropriately on their way to or from college, wearing the college uniform or in any other way identifiable as a student of the college.
- \* Students with a Mosque Pass must make their way directly to and from prayers. They can expect to have their pass confiscated if they are found anywhere other than the Mosque or are late back to college.
- \* Students should be polite to our neighbours and avoid arguments with local residents. Should an issue arise, students should tell their Tutor or Head of Year. Walk in small groups; never more than 4 or 5.
- \* Students should walk sensibly and quietly on the pavement. Students should disperse from local streets immediately upon leaving college.
- \* Students should wait for friends in the playground after college and not congregate around the main entrance/exit.

## **Preparedness**

- \* Students should bring a suitable bag to college.
- \* Students should have writing materials, planner, reading book and books necessary for the day.
- \* Students should bring correct kit for sports / PE / Games sessions.

- \* Parents should sign the student planner each week.
- \* Parents should check students bags daily.

### **Food and drink, healthy lifestyles**

- \* Students should not bring sweets, chewing gum, take away meals, bakery items and sugary fizzy drinks to college.
- \* Food and drink should only be consumed in the hall.
- \* No food or drink should be bought or sold between students at college.

### **Attendance and Punctuality**

- \* Students should attend college unless there is a valid reason not to.
- \* If a student is absent, parents should telephone the school and put a note in the planner on the student's return.
- \* If a student needs to leave college early or is late due to an appointment, a note should be placed in the planner and, where appropriate an appointment card brought in. This should be signed by their Tutor or Head of Year.
- \* If a student is late to college or to a lesson without good reason, a same day detention will be issued.

### **Concerns and Student Voice**

- \* If a student has any concerns about the wellbeing of themselves or another student, they should speak with a member of staff.
- \* There are Year and College Councils through which general comments and suggestions should be made.
- \* If a student feels that they have been treated unfairly, they should speak politely to the teacher at an appropriate time. e.g. after the lesson or at break.
- \* If this does not resolve the matter then the student should speak with their Tutor or Head of Year.
- \* Parents should raise any issues with Tutors or Head of Years. Please telephone or write a note in the planner.

### **PE Participation**

- \* All students are expected to participate fully in all PE and Games activities.
- \* Ernest Bevin kit should be worn to each session.
- \* All students are encouraged to involve themselves in at least one extra curricular activity.

### **ICT Network, Library and Media Resources**

- \* Students must use the college network and Fronter with due care and attention, taking note of the restrictions and expectations on the contract signed.
- \* Students should make use of the library and media resources but look after and return any books and equipment borrowed or used. Equipment must not be used or touched without permission.
- \* Students must be quiet and behave sensibly in the library and media resources area. Students must not eat or drink in these areas.

### **Consequences**

- \* Students who do not comply with the code of conduct can expect appropriate consequences.
- \* Consequences range from verbal warnings and guidance, detentions, college detention, community service, time in the referral room and exclusion.
- \* Inappropriate clothing and prohibited items will be confiscated and returned at the end of the week or held for collection by a parent or guardian.
- \* Goods for sale will be confiscated, retained or disposed of accordingly.
- \* Same day detentions will be awarded for up to 30 minutes after college without notice.